



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE BRATHWAITE BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

August 19, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF REVISED SIGNATURE RESOLUTION (ALL SUPERVISORIAL DISTRICTS  
AFFECTED) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the attached signature resolution which authorizes the Chief Administrative Office, Office of Emergency Management, to execute for and on behalf of the County, applications and documents for the purpose of obtaining financial assistance.

**PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTION**

The Governor's Office of Emergency Services requires a revised signature resolution which designates individuals authorized to execute documents on behalf of the County. This document is required to maintain the County's eligibility and continued participation in the Federal Emergency Management Performance Grant Program (EMPG) and to apply for Hazard Mitigation Grant Program (HMGP) funds.

The EMPG provides support to the state and its Operational Areas to develop and maintain the capability to prepare for, mitigate, respond to, and recover from emergencies and disasters. The HMGP enables the Operational Area to obtain certain federal financial assistance under the Disaster Mitigation Act of 2000, P.L. 106-390, as amended, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, P.L. 93-288, as amended.

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### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The continued participation in EMPG and HMGP addresses the following County Strategic Plan goals:

- Goal No. 1: Service Excellence, Strategy 1 – Develop standards for user-friendly service by improving the ability of jurisdictions within the County to plan for and respond to disasters.
- Goal No. 3: Organizational Effectiveness, Strategy 3 – Collaborate across functional and jurisdictional boundaries by promoting emergency preparedness throughout the County.
- Goal No. 4: Fiscal Responsibility, Strategy 2 – Invest in public infrastructure by accessing grant funding for pre- and post-hazard mitigation efforts.
- Goal No. 5: Children and Families' Well-Being, Strategy 2 – Engage jurisdictions in planning efforts toward achieving the five outcomes for children and families by enhancing their safety and survival.
- Goal No. 8: Public Safety, Strategy 3 – Update the existing Los Angeles County Emergency Management System to address and respond to all potential hazards and their aftermath.

### **FISCAL IMPACT**

None.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel has approved this resolution as to form.

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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The revised Signature Resolution will allow the Office of Emergency Management to claim reimbursement for emergency management planning activities undertaken during Federal Fiscal Year 2003.

**CONCLUSION**

1. Upon approval by the Board, a certified copy of this resolution should be forwarded to the Governor's Office of Emergency Services.
2. An adopted stamped copy should be returned to the Office of Emergency Management.

Respectfully submitted,

DAVID E. JANSSEN  
Chief Administrative Officer

DEJ:CP  
LM:cm

Attachment

c: Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller

## SIGNATURE RESOLUTION

*BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS*  
*(Governing Body)* *(Jurisdiction)*  
*ANGELES THAT THE ADMINISTRATOR OF THE COUNTY OFFICE OF EMERGENCY*  
*(Name or Title of Authorized Agent)*  
*MANAGEMENT, OR ANY ASSISTANT ADMINISTRATOR OF THE COUNTY OFFICE OF*  
*(Name or Title of Authorized Agent)*  
*EMERGENCY MANAGEMENT*

is hereby designated as an Authorized Official and is authorized to execute for and on behalf of the COUNTY OF LOS ANGELES, a public entity established under the laws of the State of California, applications and documents for the purpose of obtaining financial assistance.

Passed and approved this \_\_\_\_\_ day of August, 2003.

### *Certification*

I, VIOLET VARONA-LUKENS, duly appointed EXECUTIVE OFFICER OF THE BOARD OF SUPERVISORS of the COUNTY OF LOS ANGELES, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the BOARD OF SUPERVISORS of the COUNTY OF LOS ANGELES on the \_\_\_\_\_ day of August, 2003.

EXECUTIVE OFFICER OF THE BOARD OF SUPERVISORS  
(Official Position)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)